

Information Security Policy

Systems Management

1 Introduction

- 1.1 This Policy sets out the responsibilities and required behaviour of those managing University Information systems.

2 Objectives

- 2.1 To ensure the availability of systems.
- 2.2 To protect the integrity of systems and information from malicious software and people with malicious intent.
- 2.3 To prevent unauthorised access to systems.
- 2.4 To detect unauthorised activities.

3 Scope

- 3.1 This policy applies to managers with responsibility for the provision of information and business systems and the staff who manage their day-to-day operations.
- 3.2 Information systems should be understood to mean the critical information systems that serve the core purpose of the University e.g. Library systems, Financial systems, Student systems, E-learning systems, Email, Web servers etc.

4 Policy

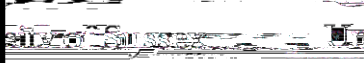
- 4.1
and qualified staff with relevant training in Information Security issues. In collaboration with those responsible for its business purpose they will oversee the day to day running of the system to preserve confidentiality, availability and integrity.
- 4.2 Access controls shall be maintained at appropriate levels for all systems by proactive management. Changes in access permissions to systems or applications must be authorised by the manager responsible for the service.



- 4.11 Internally operated systems must be regularly checked to ensure that they
For externally
operated systems, the service and business owners shall ensure that
appropriate arrangements are in place to ensure ongoing compliance of the
service with the agreed information security measures.

5 Related Policies

- 5.1 System administrators should abide by the Systems Administrators Charter which provides additional guidance.
- 5.2 This policy should be read alongside the Third Party Access Policy, Software Management Policy and System Operations Policy.



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